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| Personal Details  |
| **TAFESA Student ID:** |       | **Date of Birth:** |  |
| **Title:** | **[ ] Mr [ ] Miss [ ] Ms [ ] Mrs** | **Gender:** | **[ ]  Male [ ]  Female [ ]  Other** |
| **Given name(s):** |       | **Family name:** |  |
| **Campus:** |       |
| Residential Address in Australia |
| **Property/Building Name:** |  | **Unit Number:** |  |
| **Street Number:** |  | **Street Name & Type:** |  |
| **Suburb:** |  | **State:** |  | **Post Code:** |  |
| **Contact Phone:** |  | **Email:** |  |
| Qualification Information |
| **Qualification Name:** |       |
| **Qualification Level:** |  | **Registration Year:** |       | **Program Code:**(if known) |       |
| **Participant ID:** (if known) |       | **Contract ID:**(if known) |       |
| **Reason for closure of Training Account:** |       |
| Confirmation of Account Closure |  |
| [ ]  I hereby permit TAFE SA to close my Subsidised Training (Skills & Employment (S&E) Portal) training account. [ ]  I have provided my details as per this form completely and truthfully. [ ]  I understand that if there are any complications with closing the account, I will be contacted via the details on this form.[ ]  I understand that by closing the training account for this qualification at TAFE SA, that funding arrangements for this qualification may change in the future. If I wish to create a training account for this qualification in the future, that funding may no longer be available. |
| **Student Signature:**  | Description: sign | **Date:** |       |

*TAFE SA Workgroup Use Only*

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| Confirmation of Student Status |
| [ ]  The student has no active registrations under the above qualification.[ ]  The students biographical details are updated in SIS. [ ]  Completed form forwarded to Nominated Officer |
| **Staff Signature:**  | Description: sign | **Date:** |       |

*Office Use Only*

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| Confirmation of Account Closure |
| [ ]  SHADEGR/Parchment check completed.[ ]  Un-resulted (SFARHST) check completed[ ]  MS AP Result (DS001) check completed | [ ]  Outstanding RPL (DS035) check completed[ ]  S&E Portal TA/any other RTO TA open check completed[ ]  Training account has been closed in S&E Portal |
| Comments:       |
| **Staff Signature:**  | Description: sign | **Date:** |       |