

**Study Details**

TAFE SA ID #: \_\_\_\_\_ USI: \_\_\_\_\_

Program of Study: \_\_\_\_\_

Campus: \_\_\_\_\_

**Previous Details (details being updated/changed)**

Title:  Mr  Miss  Ms  Mrs  Mx Gender:  Male  Female  Other Date of Birth: \_\_\_\_\_

Given Name(s): \_\_\_\_\_ Middle Name: \_\_\_\_\_

Family Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

**New Details Effective From** \_ / \_ / \_

Title:  Mr  Miss  Ms  Mrs  Mx Gender:  Male  Female  Other Date of Birth: \_\_\_\_\_

Given Name(s): \_\_\_\_\_ Middle Name: \_\_\_\_\_

Family Name: \_\_\_\_\_

Preferred Name\*: \_\_\_\_\_ \*Preferred name can be used for informal communication with the TAFE SA environment

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

**NOTE: If you are advising of a change to name or gender please provide documentation as follows:**

- Full evidence of identity in the current or former name (or an Australian Driver's License or a SA Proof of Age card issued after 9 October 2006)

**AND one of the following:**

- Birth certificate endorsed by an Australian Births, Deaths and Marriages registry
- Marriage certificate issued by an Australian Births, Deaths and Marriages registry
- Change of name certificate issued by an Australian Births, Deaths and Marriages registry
- Deed poll certificate issued by the Department of Human Services (or previously by the Lands Title Registration Office)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Complete this form and submit in person to local campus support staff or via email to [engagementsup@tafesa.edu.au](mailto:engagementsup@tafesa.edu.au)

**TAFE SA STAFF USE ONLY**

Student Details have been updated on SIS

A copy of the TAFESIS030 and supporting evidence has been loaded onto BDM

Original TAFESIS030 and supporting evidence has been confidentially destroyed (ie shredded)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_