

OFFICIAL: Sensitive//Personal privacy

Student Change of Personal Details

TAFESIS030

Study Details

TAFE SA ID #:	USI:
Program of Study:	
Campus:	
Is this a short course registration? ☐ Yes ☐ No	

Previous Details (details being updated/changed)

Title: ☐ Mr ☐ Miss ☐ Ms ☐ Mrs ☐ Mx	
Gender: ☐ Male/Man ☐ Female/Woman ☐ Non Binary ☐ Different Term ☐ Prefer not to answer	
Given Name(s):	Date of Birth:
Family Name:	Middle Name:
Address:	
Suburb:	Postcode:
Home:	Work:
Mobile:	Email:

New Details Effective From _ / _ / _

Title: ☐ Mr ☐ Miss ☐ Ms ☐ Mrs ☐ Mx	
Gender: ☐ Male/Man ☐ Female/Woman ☐ Non Binary ☐ Different Term ☐ Prefer not to answer	
Given Name(s):	Date of Birth:
Family Name:	Middle Name:
Preferred First Name*:	
* You may choose to provide a <i>preferred first name</i> , which will be used for informal and non-official communications. This includes classroom interactions, learning management systems, email correspondence, and student-facing platforms.	
Address:	
Suburb:	Postcode:
Home:	Work:
Mobile:	Email:

NOTE: If you are advising of a change to legal name or gender please provide documentation as follows:

- Full evidence of identity in the current or former name (or an Australian Driver's License or a SA Proof of Age card issued after 9 October 2006)
- AND one of the following:**
- Birth certificate endorsed by an Australian Births, Deaths and Marriages registry
 - Marriage certificate issued by an Australian Births, Deaths and Marriages registry
 - Change of name certificate issued by an Australian Births, Deaths and Marriages registry
- Deed poll certificate issued by the Department of Human Services (or previously by the Lands Title Registration Office)

Student Signature: _____ Date: _____

Complete this form and submit in person to local campus support staff or via email to engagementsup@tafesasa.edu.au

TAFE SA STAFF USE ONLY

Student Details have been updated on SIS	☐
A copy of the TAFESIS030 and supporting evidence has been loaded onto BDM	☐
Original TAFESIS030 and supporting evidence has been confidentially destroyed (ie shredded)	☐
Signature: _____	