

Student Change of Personal Details

TAFESIS030

Study Details

TAFE SA ID #:

Program of Study:

Campus:

Previous Details *(details being updated/changed)*

Title: Mr Miss Ms Mrs

Date of Birth:

Gender:

Given Name(s):

Middle Name:

Family Name:

Address:

Suburb:

Postcode:

Home:

Work:

Mobile:

Fax:

Email Address:

New Details Effective From _ / _ / _

Title: Mr Miss Ms Mrs

Date of Birth:

Gender:

Given Name(s):

Middle Name:

Family Name:

Preferred Name*:

*Preferred name can be used for informal communication with the TAFE SA environment

Address:

Suburb:

Postcode:

Home:

Work:

Mobile:

Fax:

Email Address:

NOTE: If you are advising of a change to name or gender please provide documentation as follows:

- Full evidence of identity in the current or former name (or an Australian Driver's License or a SA Proof of Age card issued after 9 October 2006)

AND one of the following:

- Birth certificate endorsed by an Australian Births, Deaths and Marriages registry
- Marriage certificate issued by an Australian Births, Deaths and Marriages registry
- Change of name certificate issued by an Australian Births, Deaths and Marriages registry
- Deed poll certificate issued by the Department of Human Services (or previously by the Lands Title Registration Office)

Student Signature: _____

Date: _____

WORKGROUP STAFF USE ONLY

Student Details have been updated on SIS

A copy of the TAFESIS030 and supporting evidence has been loaded onto BDM

Original TAFESIS030 and supporting evidence has been filed on the student file

Name: _____

Date: _____

Signature: _____