

JOB ROLE

SCHOOL SUPPORT OFFICER

LEVEL OF GROWTH FOR JOB ROLE



- > Projected change of +4.8%
- > From 118,700 in 2023 to 124,400 in 2028

AVERAGE SALARY FOR OCCUPATION



Entry level
(1-3 years' experience)



Senior
(8+ years' experience)

WHAT DO EMPLOYERS WANT?



SPECIALISED SKILLS

- > Child Development
- > Administration Support
- > Teaching
- > Teamwork/Collaboration
- > Working With Patient and/or Condition: Anaphylaxis

EMPLOYABILITY SKILLS

- > Creativity
- > Communication Skills
- > Microsoft Office
- > Prioritising Tasks
- > Written Communication

DIGITAL SKILLS

- > Microsoft Office
- > Word Processing

EMPLOYMENT PROSPECTS



TOP SOUTH AUSTRALIAN INDUSTRIES WHO ADVERTISED FOR THIS JOB ROLE IN THE PREVIOUS 12 MONTHS:

- > Education Support Services
- > State Government Administration

TOP SOUTH AUSTRALIAN EMPLOYERS WHO ADVERTISED FOR THIS JOB ROLE IN THE PREVIOUS 12 MONTHS:

- > Government of South Australia
- > Catholic Education South Australia
- > Auburn
- > Aspect Treetop School
- > Rivergum Christian College

LOOK FOR JOBS BEING ADVERTISED USING THESE JOB TITLES:

- > School Support Officer
- > Classroom Support Officer
- > Learning Support Officer
- > Wellbeing Support Officer



YOU MIGHT CONSIDER UNDERTAKING STUDY TO TRANSITION INTO THESE RELATED JOB ROLES:

- > Primary School Teacher
- > Middle School Teacher
- > Special Education Teacher



QUALIFICATION PATHWAYS

Looking to progress your career? TAFE SA can help you further your study with these courses (*fees may apply)

- > Certificate III in School Based Education Support (CHC30221)
- > Certificate IV in School Based Education Support (CHC40221)

Or undertake a range of short courses to supplement your existing knowledge or continue upskilling.

Further information available on the TAFE SA website.



JOB HOLDER COMMENTS

“Studying at TAFE SA gave me the skills and knowledge to work in a school. I was so impressed with my lecturers – they were friendly, funny, approachable and understanding. It was daunting and challenging juggling a family and my study commitments, but I am in a job I love now”

Carolyn Brunt
Certificate III in Education Support (CHC30213)



NETWORKING WITH INDUSTRY

Networking with industry provides you with opportunities to gain employment, advance your career and stay current with industry changes.

Conferences and workshops are an excellent way to introduce yourself to key industry contacts. Upcoming events include:

- > **Adelaide Tertiary Studies & Careers Expo**
Adelaide Convention Centre
30th June - 1st July 2024

Follow these organisations on social media:

- > Australian Teacher Aide (ATA)
- > The Inclusive School
- > Institute of Teacher Aide
- > EduGrowth

Consider these opportunities to find employment:

- > Send your resume to relevant businesses in your local area
- > Look for employment opportunities advertised on
 - the TAFE SA Jobs Board
 - online employment websites like Seek
 - the job board on your local Regional Development Australia (RDA) website



CAREER SUPPORT

Not sure where to start? TAFE SA's Student Services can provide you with a range of career planning support including:

- > career planning
- > write a winning resume
- > how to respond to selection criteria
- > cover letters that stand out
- > preparing for job interviews

To find out more, or to book an appointment, visit TAFE SA's Career Support Page: Career Support (tafesa.edu.au)

Data sources:

Industry and job role data sourced 2024 from Lightcast™.(2022). "Labor Insight™ Real-Time Labor Market Information Tool." Retrieved from <https://labourinsight.lightcast.io/anz>.

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Salaries are based on the Median Australian Salary from "<https://www.salaryexpert.com>" Salary Expert. Experienced salary levels may require additional study. Salaries may vary in your location. Information is accurate as of January 2024 and is to be used as a guide only.

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